The American Association of Colleges of Podiatric Medicine Application Service (AACPMAS) allows students to apply to ten of the eleven member colleges of podiatric medicine with one online application. If applying to University of Texas Rio Grande Valley School of Podiatric Medicine you will need to refer to the Texas Medical & Dental Schools Application Service (TMDSAS) to apply. Their website is: https://www.tmdsas.com/.

AACPMAS provides a simplified and streamlined process of applying to the colleges of podiatric medicine. Applicants complete one application and submit it along with all official transcripts to the centralized service. AACPMAS verifies the application components for accuracy, calculates the applicant’s grade point averages (GPA), and delivers the materials to the podiatric schools and colleges that the applicant designates. AACPMAS may take up to 5 weeks to process applications once materials have been received.

Official transcripts from each college attended must be sent directly to:

AACPMAS Application Service
P.O. Box 9200
Watertown, MA 02471

AACPMAS accepts transcripts from Parchment and National Student Clearinghouse. To see if your school participates with these services please check these links:

https://parchment.com
https://studentclearinghouse.org/

AACPMAS begins accepting new applications for admission the first Wednesday in August each year for fall admission the following year. Complete and verified applications will be delivered to the designated schools and colleges of podiatric medicine on a daily basis thereafter until the cycle closes.

Application Deadline:

The final application deadline date is June 30th of each year for fall admission of the same year.

AACPMAS accepts electronic transcripts from Parchment, and National Student Clearinghouse. If your school does not offer any of these services, your transcript must be sent by mail to the address listed above.
International Applicants

An international student is a native of a foreign country and plans to study in the U.S. on a student visa. International applicants are eligible for admission to select U.S. colleges of podiatric medicine, if they meet the minimum admission standards. For restrictions and requirements, please see the individual college descriptions. Admission requirements for international students will be posted by each college of podiatric medicine. However, most schools and colleges of podiatric medicine require international students to complete all the application materials mandated for U.S. citizens and permanent residents.

Applicants who have completed coursework outside the U.S. (except through study abroad) should supply their official foreign transcripts to an approved foreign transcript evaluation service for a course-by-course U.S. equivalency report. Applicants must arrange for the foreign transcript reports to be sent directly to AACPMAS from the foreign transcript evaluation agency. Contact the foreign transcript evaluation service as early as possible. The services may take several weeks to process a foreign transcript, once it is received.

Below is a list of suggested services for the translation and review of foreign transcripts; however, check with your designated programs for final approval.

World Education Services
Bowling Green Station
P.O. Box 5087
New York, NY 10274-5087
212-966-6311
www.wes.org

Josef Silny & Associates, Inc.
7101 SW 102 Ave.
Miami, FL 33173
305-273-1616
www.jsilny.com

Education Credential Evaluators
PO Box 514070
Milwaukee, WI 53203-3470
414-289-3400
www.ece.org
Undergraduate Timeline For Applying To Podiatric Medical Colleges:

**Freshman**

1. Visit [http://www.ExplorePodMed.org](http://www.ExplorePodMed.org) to learn more about careers in podiatric medicine. Speak with your pre-health advisor to plan coursework for the pre-podiatry/pre-medical track.
2. Review the AACPM College Information online by adding [www.aacpm.org](http://www.aacpm.org) to your favorites.
3. This includes information for all of the eleven U.S. Colleges of Podiatric Medicine, admissions criteria, minimum entrance requirements, events and more. While most schools require a minimum of one year of biology, general (inorganic) chemistry, organic chemistry, physics and English, specific requirements vary from school to school.
5. Think about which major and/or minors you may wish to pursue.
6. Develop good study skills by forming study groups or attending study-skills programs.
7. Maintain a competitive GPA.
8. Identify extracurricular activities you enjoy or provide you with an outlet to relieve stress. Make time to participate.
9. Apply to volunteer or work in a medical setting (i.e., clinic, ER, hospital) during breaks or summer months.
10. Read articles, research and current interests to learn about Podiatric Medicine and Healthcare in America.
11. Talk to upper-class, pre-podiatry students.
12. Shadowing a DPM is excellent exposure to careers in podiatric medicine.

**Sophomore**

2. Review the AACPM College Information online by adding [www.aacpm.org](http://www.aacpm.org) to your favorites.
3. Complete required coursework to keep you on track.
4. Select major and minor courses of study. Work out any schedule conflicts with graduation requirements and application requirements. Plan for summer school attendance, if necessary.
5. Maintain a competitive GPA.
6. Continue shadowing a variety of DPMs. visit: [www.StepIntoPodiatry.com](http://www.StepIntoPodiatry.com)
7. Research Podiatric Medical school entrance requirements.
8. Review the AACPM’s College Information Booklet (CIB), which includes descriptions of all of the podiatric medical colleges, admissions criteria, minimum entrance requirements, and more.
9. Look for and apply to participate in a research study which complements career objectives (with a faculty member or outside campus).
10. Learn more about Podiatric Medicine (i.e., shadowing, classmates, advisor, or college websites).
11. Join your school’s pre-podiatry society if one is available. Or, join your school’s pre-health society and/or clubs to learn more about careers in medicine.
12. Attend pre-health activities, service opportunities, or meetings.
13. Explore non-health related community service opportunities through your school or other not-for-profit agency. If possible, continue a few select activities throughout your undergraduate career.
14. Look into paid or volunteer research and volunteer opportunities during the summer month.
Junior

2. Sign up for committee process (committee letter of recommendation) or letter of recommendation service with an advisor, faculty or career services at your school.
3. Maintain a competitive GPA.
4. Continue to work or volunteer in a medical setting. Obtain letters of recommendation to document the number of hours you have acquired.
5. Continue shadowing a DPM on a regular basis. Ask for a letter of recommendation to be sent to the schools you have chosen to apply to in August.
6. Study and register for the MCAT exam.
7. Take the MCAT exam.
8. Visit colleges of Podiatric Medicine to which you are interested in applying. Attend Open Houses, career and educational fairs or other on-campus events. Most colleges of podiatric medicine offer one-on-one admissions counseling to help answer questions you might have about applying.
9. Review AACP's College Information by visiting [www.aacpm.org](http://www.aacpm.org), which includes descriptions of all of the Podiatric Medical colleges, admissions criteria, minimum entrance requirements, and more.
10. Look for leadership opportunities on and off campus.
11. Discuss podiatric medical schools with others: advisors, parents, upper-class students, current podiatry students and DPMs.
12. Visit AACP's website at [www.aacpm.org](http://www.aacpm.org) to learn about applying to the colleges of Podiatric Medicine; review FAQs and Tips for Applying.
13. Research schools and review each school's required documents early in the spring semester.
14. Identify professors and/or advisors to write letters of recommendation (if no committee evaluation is available); ask politely for letters of recommendation well in advance of the deadlines. It is often helpful to provide those writing your recommendations with instructions for submitting letters. Remember to thank them for their time.
15. Make a list of all podiatric medical schools to which you plan to apply. Remember to keep good records of communication with each school’s office of admission.
16. Schedule a volunteer or paid pre-podiatry activity for the summer.

Summer Before Senior Year

1. Apply – Applications open the first Wednesday in August each year to new applicants. Applications and instructions for applying can be found by visiting: [http://portal.aacpmas.org/](http://portal.aacpmas.org/)
2. Request official transcripts of ALL college work attempted and completed.
3. Request letters of recommendation to be sent to the colleges you plan to apply to in August.
4. Take the MCAT if you have not done so already.
5. Prepare for school interviews in the fall.
6. Budget time and finances appropriately to attend interviews. Interviews are not an acceptable reason to miss lectures or labs. Find out if interviews will be conducted virtually and/or in-person. Plan accordingly.
7. Participate in a volunteer or paid research opportunity.
Senior

1. Take the MCAT if you have not done so already.
2. Meet with a pre-health advisor to review completed coursework and prerequisites which are in-progress (IP) or planned (PL).
3. Attend interviews with schools.
4. Volunteer or work in a medical setting (i.e., clinic, ER, hospital).
5. Continue extracurricular activities and leadership roles on and off campus.
6. Accept an offer and notify other schools of your final decision in a timely manner.
7. Write thank-you notes to references and admission officers.
8. Thank your pre-med advisor for her or his assistance; apprise them of your final decision.
9. Apply for federal financial aid and scholarships for which you may be eligible.

Summary Of Course Prerequisites For Admission To Podiatric Medical School

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<thead>
<tr>
<th>Required Course</th>
<th>Recommended Course</th>
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<td>ANATOMY/PHYSIOLOGY</td>
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<tr>
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</tr>
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<td>BIOLOGY</td>
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</tr>
<tr>
<td>CELL BIOLOGY</td>
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<tr>
<td>EMBRYOLOGY</td>
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<td>ENGLISH/COMPOSITION</td>
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<td>GENETICS</td>
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TOTA L MINIMUM # OF HOURS REQUIRED (SEMESTER/QUARTER) 90/135 90/135 90/135 90/135 90/135 90/135 90/135 90/135 90/135 90/135 90/135

AZCPM - Arizona College Of Podiatric Medicine At Midwestern University
BUSPM - Barry University School Of Podiatric Medicine
DUM - CPMS - Des Moines University College Of Podiatric Medicine And Surgery
KUSCPM - Kent State University College Of Podiatric Medicine
LECOM SP M – Lake Erie College Of Medicine School Of Podiatric Medicine
NYCPM - New York College Of Podiatric Medicine
SCPM - Dr. William M. Scholl College Of Podiatric Medicine At Rosalind Franklin University Of Medicine & Science
SMUCP M - Samuel Merritt University College Of Podiatric Medicine
TUS PM - Temple University School Of Podiatric Medicine
UTRGV SOPM – University Of Texas Rio Grande Valley School Of Podiatric Medicine
WUC PM - Western University Of Health Sciences College Of Podiatric Medicine
Letters Of Recommendation

Letters of recommendation or evaluation will be accepted through AACPMAS via the Letters by Liaison letter service. Some colleges of Podiatric Medicine will accept letters via outside, confidential letter transmission services (e.g. Interfolio). Additionally, extraneous materials, (e.g., past achievements, research performed, resumes, diplomas or certificates) can be sent directly to the college(s) designated in the application or brought to the student’s interview.

AACPM Admissions Guidelines

The AACPM encourages each of its member schools and colleges to conduct an application process that is inclusive and professional. The purpose of these traffic rules is to allow prospective students to explore their options within the podiatric medical community, and to give the schools and colleges of podiatric medicine the ability to process, select and matriculate applicants in a fair and timely manner.

Each school or college of podiatric medicine shall publish annually, amend publicly, and adhere to its application, acceptance and admission procedures. Schools or colleges of podiatric medicine may begin extending offers of admission to acceptable candidates any time after the interview. Each school or college’s acceptance deposit shall not exceed $1,000. If the applicant enrolls at the college, the school or college is encouraged to credit the deposit toward tuition. Applicants will be requested to submit any necessary documents, including a deposit, according to the following schedule:

- Through JANUARY 31, allow 30 days for candidates to respond to offers of admission
- Between FEBRUARY 1 and may 31, allow 14 days for candidates to respond to offers of admission
- After June 1, candidates may be asked for an immediate deposit.

Applicants are expected to become familiar with all admissions requirements, follow application procedures, meet all deadlines at each institution to which they apply and conduct themselves in a professional manner. Additionally, applicants are responsible for the collection and timely submission of letters of evaluation, transcripts, standardized exam scores and applicable fees. Applicants are also responsible for reporting and updating any changes in the initially submitted application (e.g., address, email, academic status and state of residence).

Applicants are responsible for responding promptly to all interview invitations and offers of admissions (either to accept or decline). Further, applicants who have made a final decision regarding the podiatric medical school or college they plan to attend have an obligation to promptly withdraw their applications from all other schools. After March 1st, AACPM will begin notifying the podiatric medical schools and colleges of candidates who continue to hold more than one deposit.

AACPMAS reviews the applicant’s application form for completion, verifies academic coursework, receives official standardized admissions test scores, and processes payment of application fees. AACPMAS then electronically transmits applicant’s data to the colleges selected by the applicant. There are no secondary application forms or fees for the schools and colleges of podiatric medicine.

AACPM is responsible for providing fair and equitable treatment throughout the application process. Please refer to the aacpm.org web site for a printable copy of the AACPMAS Traffic Rules.
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<tr>
<th>School</th>
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* Students will receive a $100 refund if they withdraw up to 30 days before orientation  
** $500 toward orientation fees  
$500 credited to student tuition account
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<tr>
<th>School</th>
<th>Standardized Tests Accepted During the AACPMAS Cycle</th>
<th>Last MCAT Test Date Prior to Fall Start Date</th>
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</table>
Applicants take the MCAT as an entrance requirement and must take the MCAT no later than spring of the year of admission. All standardized admissions exams taken more than three (3) years prior to application are NOT ACCEPTABLE. Students should make note of their AAMC ID Number. This information is transmitted to AACPMAS during the application process.

To register for the MCAT and for dates and test site locations, visit: www.aamc.org/students/applying/mcat/reserving

To have official MCAT Scores sent to AACPMAS visit: https://services.aamc.org/mcatthx

To APPLY NOW, STUDENTS SHOULD VISIT: https://portal.aacpmas.org

**Tips For Applying – Guidance From The Admissions Advisor:**

**Get Organized**
- Counsel students to gather all work, volunteer, and health care experience into a descriptive timeline. Encourage students to keep records of contact information of those specific experiences as well.
- Advise students to keep meticulous records of extracurricular activities, scholastic awards, scholarships.
- Encourage students to maintain a detailed record of their communication with each designated college; this is so they can keep track of dates, submitted information and contacts at each college of podiatric medicine.

**When Applying**
- Students should make note of their AAMC ID Number when registering for the MCAT. This information is transmitted to the AACPMAS during the application process.
- Additional and more technical application submission FAQs can be found by visiting https://portal.aacpmas.org/.

**Understanding the Prerequisites**
- The prerequisite courses listed in this guide and on the individual colleges of podiatric medicine websites are meant to be a guideline for the minimum number of courses students should complete in each subject area – it is beneficial to complete more than the minimum required hours.
- Before taking any prerequisite coursework online, students should contact the school or college of podiatric medicine directly to determine what will satisfy the prerequisite.
- Prerequisite courses taken at an accredited junior or community college may fulfill admissions requirements. Applicants should check with each college for specific and detailed information pertaining to each course.
- When completing the AACPMAS coursework section, improperly labeled courses could significantly affect a student’s GPA.
Tips For Applying – Guidance From The Admissions Advisor:

Writing A Personal Statement
• Personal statements should be a general statement indicating the student’s development for a career in the podiatric medical profession, not directed at a specific school.
• Personal statements should be CHECKED FOR SPELLING and grammar prior to submitting. Changes for content revisions or typographical errors are not allowed after the application is submitted.
• Encourage students to have at least one other person read the personal statement; seek help from the college’s writing center, or attend a workshop on writing a personal statement.
• Usually, it is acceptable to write about an internship experience at one of the colleges of podiatric medicine in the personal statement. The admissions committee is mainly interested in how you obtained knowledge of the profession and your insight from the experience.

Baccalaureate Degrees
• Generally speaking, a baccalaureate degree is not a pre-requisite for acceptance into a college of podiatric medicine.
• If a student is planning to matriculate to a DPM program after completion of only 90 semester hours of undergraduate coursework, it is important to determine - in advance - if they will be eligible for a bachelor’s degree at the college of podiatric medicine. Most schools and colleges of podiatric medicine are not undergraduate degree granting institutions; therefore they are unable to award a baccalaureate degree upon completion of the first year of DPM coursework in their program.
International Applicants

An international student is a native of a foreign country and plans to study in the U.S. on a student visa. International applicants are eligible for admission to select U.S. colleges of podiatric medicine, if they meet the minimum admission standards. For restrictions and requirements, please see the individual college descriptions. Admission requirements for international students will be posted by each college of podiatric medicine. However, most schools and colleges of podiatric medicine require international students to complete all the application materials mandated for U.S. citizens and permanent residents.

In addition, international students may be asked to take the Test of English as a Foreign Language (TOEFL) or demonstrate English language proficiency. International students should expect to finance the entire cost of their podiatric medical education; they should also be prepared to show evidence of funding prior to being issued the appropriate travel documents.

Applicants who have completed coursework outside the U.S. (except through study abroad) should supply their official foreign transcripts to an approved foreign transcript evaluation service for a course-by-course U.S. equivalency report. They must arrange for the foreign transcript reports to be sent directly to AACPMAS from the foreign transcript evaluation agency. Contact the foreign transcript evaluation service as early as possible. The services may take several weeks to process a foreign transcript, once it is received.

Official copies of foreign transcripts should not be sent to AACPMAS. AACPMAS only accepts the official foreign credential evaluation. Applicants should check with each designated program for further instruction for submitting documentation of foreign coursework.

International students should be mindful that obtaining a residency program in the U.S. is challenging for some graduates. Many hospitals do not wish to accept the legal responsibility of sponsoring podiatric physicians for their graduate medical education (residency) programs. Each school or college of podiatric medicine accepting international students provides them with adequate graduate placement counseling; however, the student still bears the responsibility to procure a U.S. residency. Additional resources and information can be found by visiting www.AACPM.org/Residencies

It is strongly recommended that international students begin researching graduate medical education programs as early as possible to determine which residency programs of interest will sponsor them. International students should begin the process as early as the first year of study.

Please note, students who have permanent residency status in the U.S. are not considered international students; they have the same rights, responsibilities, and options as U.S. citizens applying for admission to college of podiatric medical and residency.

Below is a list of suggested services for the translation and review of foreign transcripts; however, check with your designated programs for final approval.

- World Education Services
- Bowling Green Station
Financial Aid And Scholarships

Many forms of financial aid are available to podiatric medical students, including scholarships and loans. Some financial aid is available directly from the colleges, and many state, local and national podiatric medical organizations offer scholarships or loans to students. Financial aid officers at the schools and colleges of podiatric medicine will have more information.

Federal Programs

- Podiatric medical students may be eligible for a number of federal loan programs. To be eligible for Federal financial aid, the student must:
  - Be an enrolled student attending at least half time.
  - Be a citizen of the United States, or a permanent resident with the appropriate documented authorization from the U.S. Immigration Service.
  - Not be in default or owe a refund on any U.S. Department of Education Title IV grant or educational loan, and provide written certification of that fact.
  - Have financial need as determined by an approved Needs Analysis System.
  - Maintain satisfactory academic progress.
  - File a statement of educational purpose stating that all financial aid funds received will be used for educational purposes.
  - File a statement of Selective Service Registration Status to indicate compliance with Selective Service regulation.
  - Complete a student loan Entrance Interview.
  - Complete a student loan Exit Interview conducted by the Financial Aid Office at the time the student graduates and/or ceases to be a student.

For more information about any of the federal loan programs visit: www.studentaid.ed.gov

- Subsidized Stafford/Direct Lending Program
- Unsubsidized Stafford/Direct Lending Program
- Federal College Work Study Health
- Professions Student Loans

Encourage students to apply for federal funding via the Free Application for Federal Student Aid: www.fafsa.ed.gov
Scholarships

- Many private scholarships have a financial need requirement; in most instances, students will need to file a Free Application for Federal Student Aid (FAFSA) with the government so that their need can be determined.
- Organizations such as the American Podiatric Medical Association (APMA), the American Association of Women Podiatrists (AAWP), and the Podiatry Insurance Company of America (PICA) are just a few examples of agencies providing scholarships to students.

Indian Health Service Scholarships:

- Native Americans and Alaskan Natives are eligible to apply for an Indian Health Service Scholarship. The purpose of the IHSS is to provide an incentive for Native people to seek education in the health fields, and ensure that Native people will ultimately serve their tribal communities, whether on reservations or in urban Indian health clinics. A service commitment is required for scholarship participation.
- For more information and to obtain an application, contact:
  Indian Health Service Scholarship
  Twinbrook Metro Plaza - Grant Management Branch
  12300 Twinbrook Parkway Suite 100
  Rockville, MD 20852
  301-443-6197

Scholarships for Disadvantaged Students:

- The Scholarships for Disadvantaged Students program provides grant assistance to needy students who are determined to be educationally or economically disadvantaged. Students must supply complete parental financial data on their Free Application for Federal Student Aid to be considered.
- Funding is dependent on federal appropriations, and the amount available at each college varies per year. The Financial Aid Office, or a special committee at the institution, selects the recipients. Students should contact the Financial Aid Office at the institution they plan to attend for more information.

Armed Forces Health Professions Scholarship Program (Hpsp) And Health Services Collegiate Program (Hscp)

The Department of Defense offers funding for a wide range of podiatric medical educational expenses in exchange for an active duty military service commitment. Applications are handled by local area military recruiters. Prospective applicants should meet with a Navy recruiter for more information. They may also want to speak with current Navy podiatric physicians who can provide a fuller perspective on the practice of military medicine.

Navy HSPS and HSCP:
https://www.navy.com/careers

Navy Recruiting Command
5722 Integrity Dr., Bldg. 784
Millington, TN 38054-5057
800-USA-NAVY
Frequently Asked Questions

Q: A student applied last year and is now reapplying. Can applications from last year be re-submitted?

A: If you applied to AACPMAS in the previous cycle, you can copy data from your previous application. Just log in to AACPMAS with the same username and password from that cycle and you will be walked through the re-applicant process. If you create a new account using a new email address, you will not be prompted to copy data from the past application.

Q: Is shadowing a DPM required to apply?

A: It is commonly accepted that students should be knowledgeable about the podiatric medical profession prior to applying; most students will gain knowledge of the practice of podiatric medicine through the act of shadowing. In many cases, students will be asked to submit a letter of recommendation from a practicing DPM prior to matriculating. Students will want to check with the individual schools and colleges for exact requirements and minimum acceptable hours.

Q: Can students apply to other health disciplines schools while applying to the colleges of podiatric medicine?

A: Yes, students may have applications to multiple health disciplines schools submitted at the same time. The application processes are similar, in some cases, but independent of each other. Please review the AACPMAS instructions beginning on page 35 carefully and make sure that you have completed each step. Don’t forget to include the reasons that you want to study podiatric medicine in your personal statement, and during your interview.

Q: When advising students into post-baccalaureate programs versus graduate science study, do the colleges of podiatric medicine prefer one form of preparation over the other?

A: In most instances, it will depend on the situation. Students who are in need of academic preparation may benefit from post-baccalaureate study; students in need of academic remediation may have more opportunity to demonstrate actual ability through graduate science programs designed to enhance the academic record.
Q: Where should transcripts be sent, and are there forms that must accompany the transcripts?

A: The Institutions Attended section of the AACPMAS application allows students to print Transcript Request Forms. AACPMAS strongly recommends that students print and advise their registrar’s office to attach a Transcript Request Form to the official transcript. This form helps AACPMAS properly match the official transcripts to the AACPMAS application. If the student’s current name is different from the name listed on the transcript, they MUST include both the current and former name on the Transcript Request Form. Transcripts must be sent directly from the registrar’s office.

Please direct the Office of Registrars to send official transcripts to the following address:

AACPMAS Transcript Processing Center
P.O. Box 9200
Watertown, MA 02471

AACPMAS accepts electronic transcripts from Credentials Solutions, Parchment and National Student Clearinghouse.

Q: Can I write a letter of recommendation for a student, and will this be substituted for a faculty letter?

A: In most cases, when a committee letter is not available, a letter from the student’s pre-health advisor is an acceptable substitute for one non-science, faculty letter of recommendation.

Q: A student previously applied to MD and/or DO programs. Can letters of recommendation (or a committee evaluation) be re-used for the DPM application?

A: Students pursuing entry into one of the nine colleges of podiatric medicine are considered to be “pre-medical” students; acceptable letters of recommendation often address students’ preparedness for a career in medicine. Students should be encouraged to submit additional letters of recommendation that address their recent preparation for a career in podiatric medicine.

Q: Are AP credits accepted for pre-requisite courses at the colleges of podiatric medicine?

A: In most cases, yes. Students should check with each school or college to see which AP credits are accepted.